

**Sadhana Education Society's
Smt. Kapila Khandvala College of Education (Autonomous)**

Plan of Action (POA) 2023-24

I	Curricular Aspects <ul style="list-style-type: none">• Implement the OBE framework.• Explore the possibilities of becoming a multi-disciplinary institute by initiating the process of starting programs in other disciplines.• Initiate new courses/programmes.• Expand the scope of integration of SDGs in the curriculum.• Promote student action researches in the area of SDGs, thrust areas of NEP2020.• Introduce short term programs for introduction of IKS in the curriculum.• Design curriculum delivery through customised LMS.• Develop collaborative projects to address pressing societal issues such as water conservation.• Collaborate with IDF to initiate extension work programs for women empowerment through certificate courses like ECCE, Tailoring.• Obtain feedback on curriculum from stakeholders.• Develop the terrace garden and explore the possibility of using it as a learning.
II	Teaching, Learning and Evaluation <ul style="list-style-type: none">• Strengthen ICT practices in teaching, learning and evaluation• Adopt Outcome Based education• Continue with participative, collaborative, experiential, constructivist and other innovative learning approaches in curriculum transaction• Continue Higher Order Thinking Skills based practices in Assessment• Integrate suggestions of NEP 2020 in teaching, learning and evaluation• Continue to organize National or International seminar/conferences/workshops on current themes or trends in education• Introduce short term certificate course to strengthen teaching- learning practices• Strengthen collaboration with existing national and international organizations and explore more possibilities• Continue with feedback mechanisms to incorporate all stakeholders' perspectives• Continue providing holistic co-curricular and other experiences• Continue with existing reflective practices through reflections on lessons, course assignments, community work and action research• Strengthen Assessment Practices• Need Assessment and Student Profiling

III	<p>Research, Consultancy and Extension</p> <ul style="list-style-type: none"> • Explore and pursue diverse funding opportunities for research projects • Conduct sessions on relevant topics for the Ph D scholars. • Conduct Research Advisory Committee (RAC) meetings to monitor the progress of the research work. • Encourage research scholars and faculty members to publish research work in reputed journals. • Develop new linkages and strengthen the collaborations for extension work • Establish an institutional ethics committee for quality assurance in research. • Disseminate the findings of the research to the larger community.
IV	<p>Infrastructure and Learning Resources</p> <ul style="list-style-type: none"> • Train and support all faculties for effective use of various features of Digital Panels, Mastersoft LMS • Create additional physical space for storage of documents • Use lecture recording system for creation of digital resources • Create central repository with common access for materials like student video • Scale up of the process of setting up of terrace garden • Set up solid waste manage unit in the campus as a shared facility with sister institution • Encourage faculty members to create E-learning resources baked on emerging trends (authentic learning, theories of learning, 21st century skills, etc.) • Develop linkages with local, national and international institutions for use and exchange of learning resources

<p>V</p>	<p>Student Support and Progression</p> <ul style="list-style-type: none"> ● Continue counseling facilities in dual mode as per the requirement. ● Continue the training for competitive exams ● Training sessions on inclusive practices, assistive devices and communicating with persons with disabilities. ● Training sessions on developing seminar papers and research papers. ● Training sessions on e-content development. ● Orientation to the higher education opportunities after B. Ed. ● Strengthen the language support programme. ● Continue organizing various programs for student engagement and personality development. ● Organize cultural events connected to various aspects of Indian culture. ● Strengthen alumni engagement: <ul style="list-style-type: none"> ● Invite alumni members as resource persons for workshops and seminars ● Organize some events for alumni members (Eg: Slogan competition, Video competition) ● Organize face to face get together ● Sponsor participation in workshops and seminars organized by the college ● Library- planning reference-based activities for the students. Upgrading library facilities. <p>Enhance students' knowledge, skills, and competencies through sessions on relevant themes.</p>
<p>VI</p>	<p>Governance, Leadership and Management</p> <ul style="list-style-type: none"> ● Introduce new programs/courses to enhance academic offerings and meet the industry needs. ● Formulate policies for energy conservation, Research and consultancy. ● Promote professional development of teaching and non-teaching staff through various activities. ● Allocate space for outdoor learning. ● Encourage research culture in the institution. ● Promote quality initiatives under IQAC <p>Establish an institutional ethics committee for quality assurance in research.</p>

VII**Institutional Values and Best Practices**

- Plan out activities aimed at creating gender sensitivity. Integrate the issue related with gender inequality and discrimination through curricular activities of the theory course.
- Continue with good practices to create sustainable attitudes to protect the environment.
- Collaborate with NGOs to use pre-service teacher skills for reaching out to socially disadvantaged children.
- Conduct a green audit for the institution.
- Create an institutional policy for inclusion on the campus
- Initiate Heritage Club under the aegis of History Method Club.
- Document the energy policy of the institution streamlining ways of energy conservation, use of alternate sources of energy.
- Document the institutional policy and procedure for implementation of waste management.